

# Clondalkin Rugby Football Club

Ground address: Baldonnell Farm, Clondalkin, Dublin 22, D22 Y9H9  
[www.clondalkinrugby.ie](http://www.clondalkinrugby.ie)



CLONDALKIN RFC  
FOUNDED 1973



## POSITION: CLUB WELFARE OFFICER

*CRFC\_Welfare Officer\_Version 2.0*

Reports to: Executive Committee

Works with: Hon. Secretary – Legal Compliance  
Hon. Treasurer – Finance  
Executive Committee – Club Strategy  
Chairman of Rugby Committee – All Rugby Matters

Appointed: Elected at Annual General Meeting

Role/Scope: To ensure that the safety, health, general welfare and dignity of each Age-Grade Player is respected and protected.

Specifics: To implement the directions of the IRFU National Safeguarding Officer and Leinster Rugby Welfare Officer and to follow the policy for Age-Grade Players of the IRFU.

The role of the Club Welfare Officer covers the following responsibilities:

- Act at all times in the best interests of all Players;
- Be intimately familiar with the provisions of the Safeguarding Policy and its guidelines and with such further information and requirements as may be provided or put in place by the IRFU;
- Communicate with the appropriate Welfare Officer in Leinster Rugby on any matter on which the Club Welfare Officer considers it necessary to do so, or any matter in relation to Age Grade Players/Senior Players on which the advice or directions of the Union are required;
- Receive from the Leinster Rugby Welfare Officer advice, information and directions from the IRFU concerning Age Grade Players/Senior Players and act accordingly;
- Inform the club of requirements made by the IRFU concerning Age Grade Players/Senior Players;
- Ensure that they are in a position to respond accurately and promptly to queries from the IRFU as to the welfare of Age Grade Players/Senior Players in their club generally or in relation to any specific incident which may occur
- Be the contact person in the club for the Union's National Child Protection Officer and/or Statutory Authorities regarding the welfare of Age Grade Players who are members of the club
- Communicate with Age-Grade Players/Senior Players;
- Provide advice and information to parents/guardians of Age-Grade Players;
- Complete the Club Action Plan for monitoring purposes and submit to IRFU through the Branch on an annual basis.

The role will also involve the keeping of records where required by the IRFU, for example as to coaching qualifications, recruitment of leaders and/or management practices and following the IRFU Safeguarding Policy, regarding reporting requirements.

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**Leinster Branch Safeguarding Officer**  
**Stephen Gore: [stephen.gore@leinsterrugby.ie](mailto:stephen.gore@leinsterrugby.ie)**

**IRFU Safeguarding Officer**  
**Anne Marie Hughes: [annemarie.hughes@irfu.ie](mailto:annemarie.hughes@irfu.ie)**

Visit: [www.irishrugby.ie](http://www.irishrugby.ie) or s

